NAVFAC
Naval Facilities Engineering Command
NAVFAC ATLANTIC

DOD EMALL UPDATE

NAVFAC/USMC E2E PROCUREMENT CONFERENCE 6-8 NOVEMBER 2007

Presented by: Freda Reilly

09/10/16

OUTLINE

- DOD EMALL OVERVIEW
- DOD EMALL ADVANTAGES
- SAMPLE DOD EMALL ORDER
- NAVFAC ATLANTIC DEPLOYED CONTRACTS
- QUESTIONS?

DOD EMALL OVERVIEW

- **DOD EMALL (EMALL) is an on-line ordering tool maintained by the Defense Logistics Agency (DLA) at www.emall.dla.mil**
- **EMALL is NAVFAC's required ordering method for IDIQ Facility Support Contract (FSC) Services < $100K**
- **NAVFAC has approximately 200 FSCs posted on EMALL**
- **Common FSCs are Grounds, Janitorial, Refuse Collection, Snow Removal, Environmental Sampling, etc.**
- **Supported Commands & NAVFAC may order pre-priced IDIQ line items using a Government Purchase Card as a method of payment**

DOD EMALL ADVANTAGES

- **Facilitates fast and easy direct ordering online at www.emall.dla.mil**
- **Eliminates rotating sources and obtaining quotes**
- **NAVFAC contracts on have been competed or negotiated**
- **NAVFAC Contracting Officer's have determined pricing as "fair and reasonable"**
- **Provides an audit trail for cardholders**
- **Contractor provides cardholder with receipt for each order**

DOD EMALL ADVANTAGES

- NAVFAC Contracts listed on DOD EMALL by DODAAC
- NAVFAC Permission required to obtain access via letter to DLA
- Permission granted by local NAVFAC EMALL Coordinators
- NAVFAC Contracts contain contract clauses, terms, warranties, local base requirements, and restrictions protecting purchases vs. open market transactions
- EMALL encrypted orders ensures secure purchase card transactions
- Allow Contractor and Government to update order status

SAMPLE DOD EMALL ORDER

Text Viewer

```
-----BEGIN PGP SIGNED MESSAGE-----

DELIVERY ORDER TO:
    NAVFAC Janitorial Template
    1322 Patterson Ave. SE
    Suite 1000
    Washington, D.C., DC
    20374
    USA
ATTENTION:

    703-653-7676 (Voice)
VENDOR CAGE CODE:

TRANSMITTED ELECTRONICALLY TO siransy@us.ibm.com

ORDER NUMBER:
    DEMO0032905

CUSTOMER SHOPPING    NUMBER:
    DEMO0000001242

CUSTOMER:
    Department of Defense Activity Code N62742
    Pasion, Steven
    EMAIL Address: steve.pasion@navy.mil
    Voice: (808) 474-6317
    Fax:    <Not Provided>
    Department:      DoD
    Service/Agency: Navy
    Major Command:  Naval Facilities Engineering Command

PLACE OF PERFORMANCE:
    ADDRESS 24
    1234 ANWHERE STREET

    PEARL HARBOR, HI
    96860
    USA

SHIP VIA:
    GROUND

PAYMENT METHOD:
    IMPAC 4111 1111 1111 1111
    Expires: 4/2005
    Name as it appears on card: S      PASION

BILLING ADDRESS:
    258 MAKALAPA DR STE 100
    PEARL HARBOR, HI
    968603134
    USA
```

1.

2.

3.

4.

Copy to Clipboard | OK

**** NOTE: Key Data Elements**

1. **Supplier Order Number**
2. **Orderer Name, Telephone and Email**
3. **Place of Performance Address and Point of Contact**
4. **Purchase Card (Credit Card) Number, Expiration Date and Billing Address information**

SAMPLE EMALL ORDER - Continued

Text Viewer

```
PAYMENT METHOD:
   IMPAC 4111 1111 1111 1111
   Expires: 4/2005
   Name as it appears on card: STEVEN PASION

BILLING ADDRESS:
   258 MAKALAPA DR STE 100
   PEARL HARBOR, HI
   968603134
   USA

SPECIFIC INSTRUCTIONS:
   Complete within 10 wo    days after receipt of order.  Update scheduled and completion dates/times in Order Status.
Contact Mr. Inspector #1    5555, for access to quarters.

ORDER FOR ITEMS ON CONTRACT:
   SP5200FAC9210

- ------------- BEGIN ITEMS F    LIVERY ----------------

   LINE NUMBER:          0001
   QUANTITY:             1000
   UNITS:                SF
   DESCRIPTION:          Carpet or Rug Shampooing for Family
   PART NUMBER:          A1010
   AUX PART NUMB         A1010
   UNIT PRICE:           $0.10
   INTERNAL REFERENCE:   SP52004188019E
   VENDOR REBATE CODE:   NONE
   NSN:

   LINE NUMBER:          0002
   QUANTITY:             20
   UNITS:                EA
   DESCRIPTION:          Cleaning Window Blinds
   PART NUMBER:          A1007
   AUX PART NUMBER:      A1007
   UNIT PRICE:           $3.00
   INTERNAL REFERENCE:   SP52004188020E
   VENDOR REBATE CODE:   NONE
   NSN:

   LINE NUMBER:          0003
   QUANTITY:             200
   UNITS:                EA
   DESCRIPTION:          Interior Glass Cleaning for Family
   PART NUMBER:          A1013
   AUX PART NUMBER:      A1013
   UNIT PRICE:           $1.00
   INTERNAL REFERENCE:   SP52004188021E
   VENDOR REBATE CODE:   NONE
   NSN:
```

5.

6.

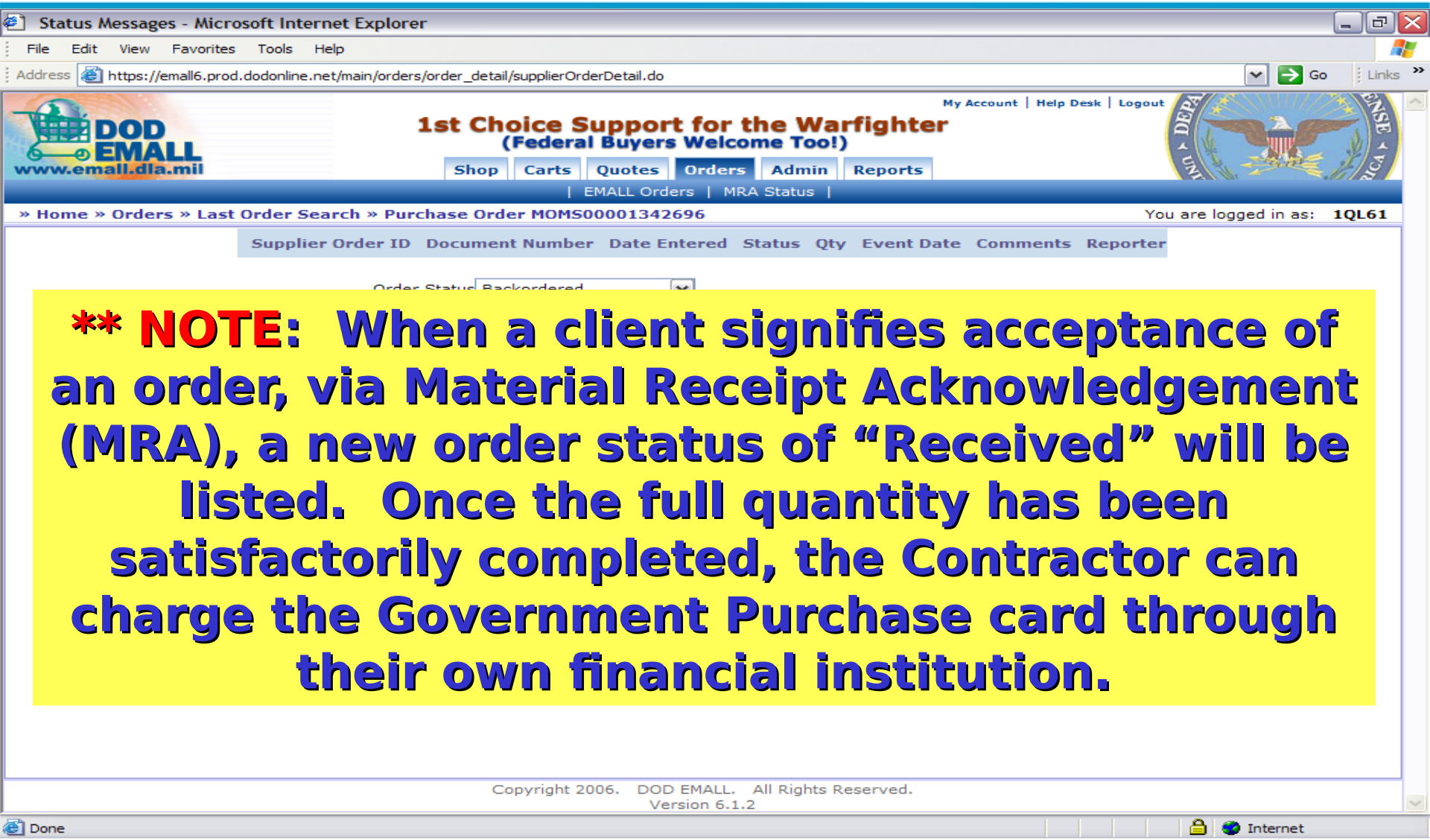
7.

Copy to Clipboard | OK

**** NOTE: Key Data Elements**

5. **Instructions, including Period of Performance**
6. **Contract Number**
7. **Order Item Details, including Item Description, Unit Cost, Quantity and Contract Line Item Number**

DOD EMALL ORDER - Continued


Status Messages - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Address https://emall6.prod.dodonline.net/main/orders/order_detail/supplierOrderDetail.do
Go
Links
My Account | Help Desk | Logout
DOD EMALL
www.emall.dla.mil
1st Choice Support for the Warfighter
(Federal Buyers Welcome Too!)
Shop Carts Quotes Orders Admin Reports
EMALL Orders | MRA Status
» Home » Orders » Last Order Search » Purchase Order MOMS00001342696
You are logged in as: 1QL61
Supplier Order ID Document Number Date Entered Status Qty Event Date Comments Reporter
Order Status Backordered
Copyright 2006. DOD EMALL. All Rights Reserved.
Version 6.1.2
Done
Internet

**** NOTE: When a client signifies acceptance of an order, via Material Receipt Acknowledgement (MRA), a new order status of "Received" will be listed. Once the full quantity has been satisfactorily completed, the Contractor can charge the Government Purchase card through their own financial institution.**

DOD EMALL ISSUES

- **NAVFAC and Supported Commands continue to have GPC issues**

- **NAVSUPINST 4200.99, Page 1.2, Subparagraph (2)(g) authorizes use of DOD EMALL:**

"(2) The purchase card may be used as a method of payment in conjunction with other contracting methods above the micro-purchase threshold for the following categories…..

(g) Placing delivery and task orders (e.g. DOD EMALL) against competed Indefinite Delivery, Indefinite Quantity (IDIQ) contracts for orders valued at $100,000 and below."

NAVFAC DOD EMALL SALES FOR FY04-07

NAVFAC DOD EMALL Sales by Fiscal Year	Number of Orders	Total Sales
FY04	1446	$ 686,679.30
FY05	7320	$ 5,277,627.00
FY06	9536	$ 10,771,889.96
FY07	9650	$ 15,895,286.11

NAVFAC ATLANTIC POCs

Freda Reilly (757) 322-4070

freda.reilly@navy.mil

Kathy Busby (757) 322-4079

kathleen.busby@navy.mil

Questions?